



ROYAL OAK SCHOOLS

A COMMUNITY OF EXCELLENCE

Date: _____

Dear Parents:

The Royal Oak School District is committed to providing instructional and enrichment programs that will meet the needs of all students in our schools. In accordance with the educational goals of this district and state mandates, Royal Oak's ESL (English as a Second Language) program has created a program to meet the academic and language needs of our students. The WIDA (World-Class Instructional Design and Assessment) is a language proficiency test designed to assess students in reading, writing, listening, speaking, and comprehension of the English language in all content areas (Language arts, math, social studies and science).

Your child _____ has been selected to enroll in the ESL (English as a Second Language) program based on his/her 2015 Spring or Fall WIDA test score. Please see test results below that have guided this recommendation. Also included in this notice is information about our language program and a parent agreement, which should be completed and returned to school by the date indicated on the form. If your child entered Royal Oak schools in Fall 2015 and a language other than English was written on the initial enrollment form, the state of Michigan mandates that our district must administer WIDA APT (Access Placement Test) within the first two weeks of school.

Test Administered:

_____ WIDA APT (Fall 2015)

_____ WIDA Access (Spring 2015)

English Proficiency Level/ WIDA Score	English Proficiency Level/ WIDA Score
<input type="checkbox"/> Level 1/ Entering <input type="checkbox"/> Level 2/ Beginning <input type="checkbox"/> Level 3/ Developing <input type="checkbox"/> Level 4/ Expanding <input type="checkbox"/> Level 5/ Bridging <input type="checkbox"/> Level 6/ Reaching	<input type="checkbox"/> Level 1/ Entering <input type="checkbox"/> Level 2/ Beginning <input type="checkbox"/> Level 3/ Developing <input type="checkbox"/> Level 4/ Expanding <input type="checkbox"/> Level 5/ Bridging <input type="checkbox"/> Level 6/ Reaching
<p>If your child received a level 5 or 6 on the WIDA, he/she was NOT exited from the ESL program due to one or both of the following state requirements:</p> <ol style="list-style-type: none"> 1.He/ she did not achieve proficiency in grade level reading/ writing assessment data. 2.He/ she received a score less than 4.5 in one WIDA area (Reading, writing, listening, or speaking). 3.The State of Michigan does not allow districts to exit K-2 students who have not yet taken standardized tests such as the M-STEP test. 	

Please sign and return attached form to your child's teacher.

Program Description:

- ___ ESL Classroom Instruction
- ___ ESL Tutorial Support
- ___ Bilingual Tutorial support
- ___ Content area tutorial in needed areas
- ___ Exited and monitored by the ESL Staff

*English is used as the language of instruction for speaking, reading, writing and listening. Interpreters are available when necessary.

ESL Extras: Students enrolled in the ESL program will have access to many resources and opportunities, free of charge. Some of these include:

- Subscriptions to online math, reading, writing and language acquisition websites
- After school and summer tutoring
- Family outreach events
- Educational materials
- Family lending library

*If you sign "YES" on the permission slip, you will hear more about these resources and activity through the year.

Exit Procedures:

While parents may choose not to have their child receive ESL services, all students will continue the annual WIDA assessment until they reach level 5 or 6, a score of 4.5 or higher in each WIDA domain, AND are successful on grade level reading and writing assessments. In addition, students in grades K-2 are not exited because they must take and pass standardized tests in 3rd grade in order to exit the ESL program. **The state of Michigan mandates that parents cannot opt out of taking the WIDA test if students do not meet all of these criteria.**

If you have any questions, we would be happy to meet with you. Please call or e-mail the ESL teacher at your child's level with the contact information below.

ESL Department:

Sarah Olson, Executive Director of Student Services
248.435.8400 x 1232 olson@royaloakschools.org

Christy Osborne, ESL Coordinator and Elementary Teacher
248.549.4968 x 4603 osbornec@royaloakschools.org

Karina Landis, Middle School Teacher
248.541.7100 x 2097 landisk@royaloakschools.org

Julia Giacoma, High School Teacher
248.435.8500 x 1042 giacomaj@royaloakschools.org

ESL/Bilingual Instructors:

Violet Andoni, ESL Instructor and Albanian interpreter andoniv@royaloakschools.org

Janka Demiri, ESL Instructor and Albanian interpreter demirij@royaloakschools.org

Note: Please return to your child's school by _____ .

Date: _____ **School:** _____

Student's Name: _____

_____ Yes, I would like my child enrolled in the ESL Program for the 2015/2016 school year.

_____ No, I do not want my child enrolled in the ESL program for the 2015/2016 school year.

Parent Signature: _____